

Authority Letter

(For release of original Title Documents)

Date:

To The Manager ICICI Home Finance Ltd. _____

(Branch Address)

Dear Sir/Madam

Subject: Release of Original Title documents of property(ies) mortgaged in favor of ICICI Home Finance Limited.

Reference: Loan Account No. [_____]

- (1) I / We, (i) [_____], age [_____] years, bearing PAN No./passport No. [_____], having residence at [_____]; and (ii) _____ age _____ years, bearing passport No. _____, having residence _____ at _____, had obtained a home loan/ loan against 'Property(ies)' from ICICI Home Finance under the aforesaid loan account number.
- (2) I/ We have fully repaid the aforesaid loan facility, however I / we cannot be physically present to collect the property documents(s) of the Property(ies) mentioned hereunder.
- (3) I /We hereby unconditionally and irrevocably authorize and permit Shri/ Smt./Ms. _____, age _____ years, bearing PAN No./passport No. _____, residing at _____, (whose photograph and signature is attested below) to receive from ICICI Home Finance Limited ("ICICI Home Finance") and / or its duly constituted trustees, effective release / reconveyance of 'Properties' (more particularly described in schedule hereunder) mortgaged by me/ us in favour of ICICI Home Finance and / or its duly constituted trustees, as security for the loan facilities availed by me/ us from ICICI Home Finance, in a form and manner acceptable to ICICI Home Finance, and in connection therewith receive the loan documents, statements, original title documents of the Properties and execute receipts therefore and release and discharge ICICI Home Finance from any liabilities arising out of or in connection with release of the original title documents to Shri/ Smt./Ms. _____.
- (4) For the purpose of receiving effective release / reconveyance of the aforementioned Properties, /We hereby [_____]
- a. to pay all fees, sign documents, furnish details and information, give any statement, letter, clarification or any other writing required or considered necessary by ICICI Home Finance and / or its duly constitutes trustees, to pay stamp duty on documents if any, present such security documents for registration before appropriate Registrar/Sub Registrar of Assurances, give

authority letters to the Registrar/Sub-Registrar as when required and do such other things and deeds as may be necessary in relation thereto.

- b. To enter into / execute and furnish such documents and writings as may be required by the trustees / agents of ICICI Home Finance to release and discharge ICICI Home Finance from any liabilities arising out of or in connection with release of the original title documents to the aforesaid authorised person.
- c. Generally to do all such acts, deeds, matters and things as are necessary and incidental to receiving effective release of the Property, as he / she may deem fit and proper.

Description of the Property

Loan A/c No._____

Description of the Property

Name of the Authorized Person:_____

Signature of authorized person: _____

Relation with Executant :_____

Attested by executant _____

Name of the executant _____

Name of the executant _____

Affix recent size
Photo of
authorised person
cross signed by
executant of this
authority letter

Signature.....

Signature.....