

## **CORPORATE GOVERNANCE POLICY**

This document enunciates the Corporate Governance Policy ('Policy') of the Company and codifies its values, ethos and culture based on which the organisation directs and controls itself and the people associated with it including shareholders, employees and various other stakeholders. The Policy also covers the responsibilities, authority and administration of the Board of Directors through a defined framework.

The Policy provides for functional framework of management of the Company which includes composition of the Board of directors, procedure followed by the Company for appointment of directors and Key Management Persons (KMPs), constitution of Board level Committees, their composition and terms of references, performance evaluation and compensations, disclosures, code of conduct, record maintenance etc. and reporting requirements of the Board as per Companies Act 2013 and other applicable laws and regulations. Timely and accurate disclosure of information regarding the financial performance, board constitution, ownership of the Company is also an important part of Corporate Governance.

The Company follows the Secretarial Standards for convening of Board and Committee meetings. The minutes of the Board and committees are prepared, circulated and maintained as per the Secretarial Standards issued by the Institute of Company Secretaries of India.

The Policy refers to Vigil Mechanisms through its Whistle Blower Policy, for directors and employees to report genuine concerns, in addition to various other policies, including disclosure of related party transactions and its risk management processes.